

Equality Impact Assessment: Conversation Screening Tool

[Use this form to prompt an EIA conversation and capture the discussion. This completed form or if needed, a full EIA report (form 3) will be published as part of the decision-making process **Please delete prompts before publishing*]

What is being reviewed?	Report
What changes are being made?	Approval of the Stour Valley Park (SVP) partnership and MoU. Approval to adopt the SVP strategy document as policy in the forthcoming BCP Local Plan.
Service Unit:	Environment
Participants in the conversation:	Ruth Wharton – Project Manager Martin Whitechurch – Strategic Lead for Greenspace & Conservation Katherine Church (National Trust) – SVP Programme Manager Philip Patrick-Valentine – Environment Service Unit Equality Champion Daniel Lloyd – IT & Programmes Service Unit Equality Champion
Conversation date/s:	Start date 30/05/2023
Do you know your current or potential client base? Who are the key stakeholders?	Not applicable for the current report seeking approval from Cabinet. Further EIAs will be undertaken for specific work packages as part of the wider SVP programme.
Do different groups have different needs or experiences?	As above.
Will this change affect any service users?	No – the report relates to programme governance changes.
[If the answer to any of the questions above is ‘don’t know’ then you need to gather more evidence. The best way to do this is to use forms 2 and 3. <i>*Please delete prompts before publishing</i>]	
What are the benefits or positive impacts of the change on current or potential users?	A good and robust decision-making process will ensure changes within the Stour Valley Park are delivered in an effective and controlled way.
What are the negative impacts of the change on current or potential users?	None, not at this stage.
Will the change affect employees?	No – the report does not relate to BCP staff and the amenity is not linked to employee activities.
Will the change affect the wider community?	No, not at this stage.
What mitigating actions are planned or already in place for those negatively affected by this change?	Not applicable for the current report seeking approval from Cabinet. Further EIAs will be undertaken for specific work packages as part of the wider SVP programme.
Summary of Equality Implications:	The current report seeking approval from cabinet relates to high-level / over-arching requirements to ensure future work packages and project deliverables are well managed and provide benefits for all. Approval of the report recommendations will not positively or negatively impact on anyone’s equality. Further EIAs will be undertaken for specific work packages throughout the delivery phase of the SVP programme.